

# Find it Fast! Part 3 Using Primo for Assignments and Dissertations

Janet MacKay,
Susan McCourt and Elaine Shallcross
2012/13



#### **Aims and Objectives**



- General introduction
- Search rules
- Finding books on a reading list
- Finding books on a subject
  - book reviews
- Finding a journal article
- Finding e-books
- Requesting items
- Using your Library Account in Primo
   To find good quality information for your assignments and dissertations

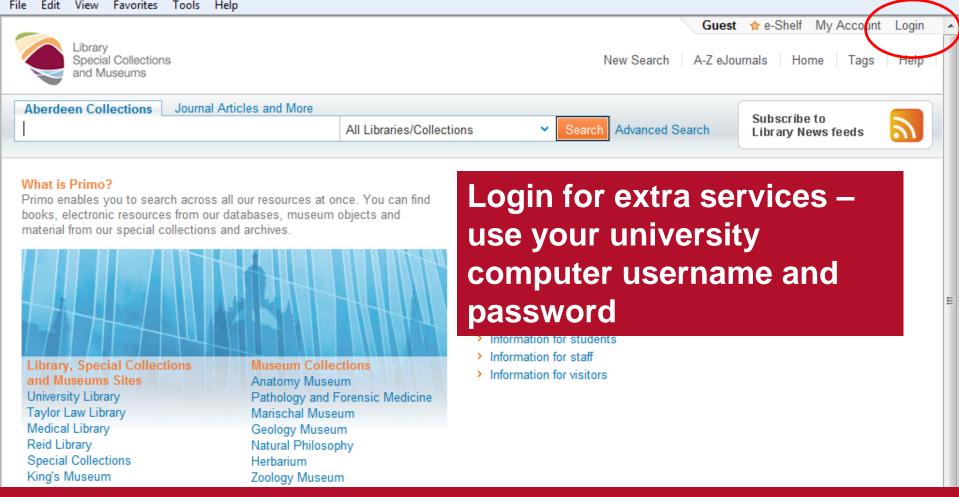


#### **Primo**



- Primo guide QG PRI001 available at www.abdn.ac.uk/library/documents/guides/pri/qgpri001.pdf
- Web-based
- Tells you everything we have
- Simple records
  - Titles of books
  - Titles of journals
  - · Where they are held
  - Status of loan





### Go to http://primo.abdn.ac.uk:1701 or link from

For Students / Library Services / Library Website / Search Our Collections / Search using Primo

#### **Search Rules**



#### Improve searches in Primo

- \* = truncation symbol at end of a keyword e.g. arrang\* = arrangement; arranging; arranged
- "phrase search" = words must occur together in a specific order
  - e.g. "climate change"; "heart attack"



## Finding a book on a Reading List



I want to find an item on my course reading list...

or

I want to look for a reference I've read in another book — it might be useful for my assignment/dissertation...





### **Example**



### We are looking for this book in Primo...

Zemplini, Janos. (2007). Handbook of Vitamins. Boca Raton, FI: Taylor & Francis Group



TIP: use the simple Search option



#### Simple Search (default)

Use for known titles, e.g. books from a reading list

Type in keyword(s) from title

and author's family name



New Search

A-Z eJou

Aberdeen Collections

110

Journal Articles and More

vitamins zemplini

All Libraries/Collections



#### What is Primo?

Primo enables you to search across all our resources at once. You can find books, electronic resources from our databases, museum objects and material from our special collections and archives.



#### Library News and Events

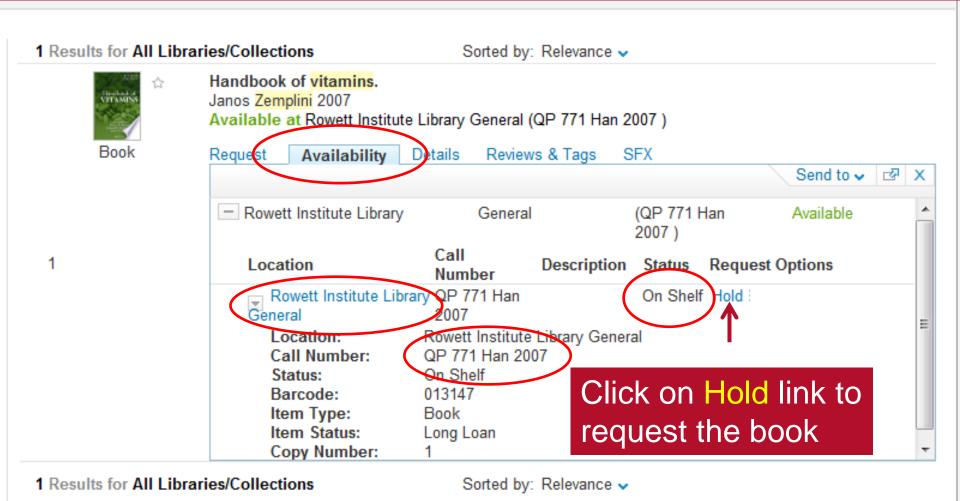
- > News
- > Events

#### Library Services

- Opening Hours
- > Who can use the Library
- > Help and Support
- > Inter Library Loans
- > Information for students
- Information for staff
- Information for visitors

#### Results

Click on Availability tab to find out number of copies held Click on the Location to find out more about the copy



#### Placing a hold

Click on Request tab; Select the Pickup Location (where you want to collect the book); click on the Hold button



### Hold/Request option



- Works for: inter-campus requests; request for book out on loan to someone else; stock in closed access stacks; Heavy Demand reservations
- For books out on loan: email will be sent out to the borrower's university email account – return item within set number of days (normally 5 days)
- Check your email account regularly
- You'll receive an email to item is available; message also in your Library Account in Primo



### Searching by subject



I have an assignment on the impact of climate change on agriculture...

but I don't know what the library has on this topic

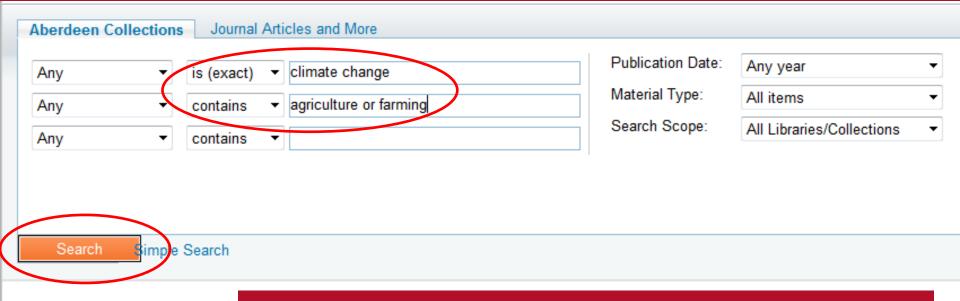
TIP: use the Advanced Search option





### Use the Advanced Search option to see what we have on a subject

- it's more flexible BUT I've forgotten to apply all the search rules...



#### What is Primo?

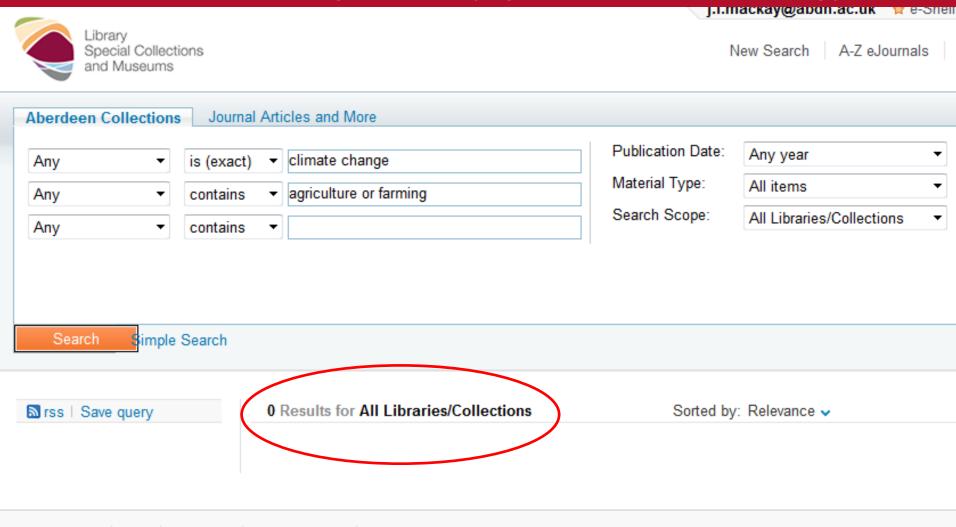
Primo enables you to search acr books, electronic resources from material from our special collecti

#### **Advanced Search**

Use a different search box for each idea and remember to type in alternative keywords or phrases. You can type in different words, change fields and restrict or limit your searches

#### Primo searches for

#### "climate change" and (agriculture or farming)



Last Update
Update

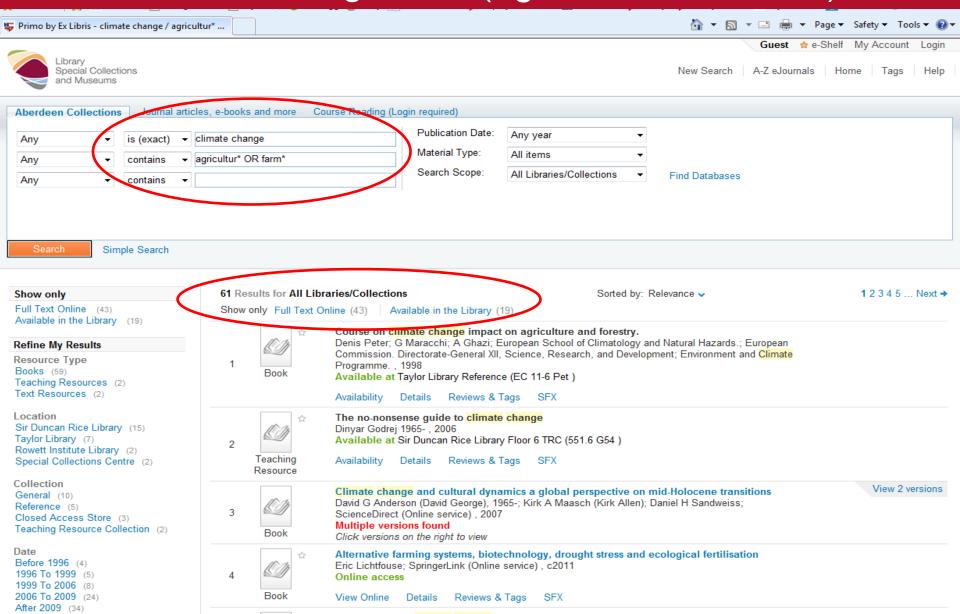
OF ABERDEEN

Library Home Blog RSS feed Subject A to Z Contact Us

University of Aberdeen Powered by ExLibris Primo Copyright © 2009

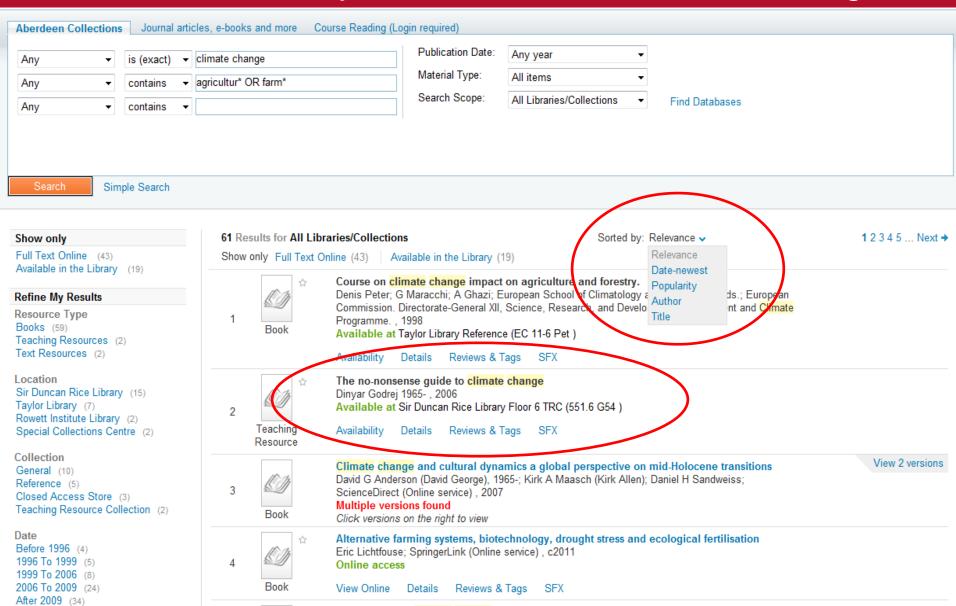
#### Apply the search rules...

"climate change" and (agricultur\* OR farm\*)



#### Results...

#### Records sorted by relevance – this can be changed



#### **Electronic books**



I have to hand in my assignment very soon...

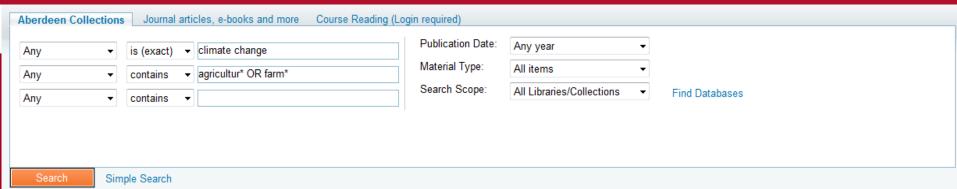
And all the books that I need are out on loan!

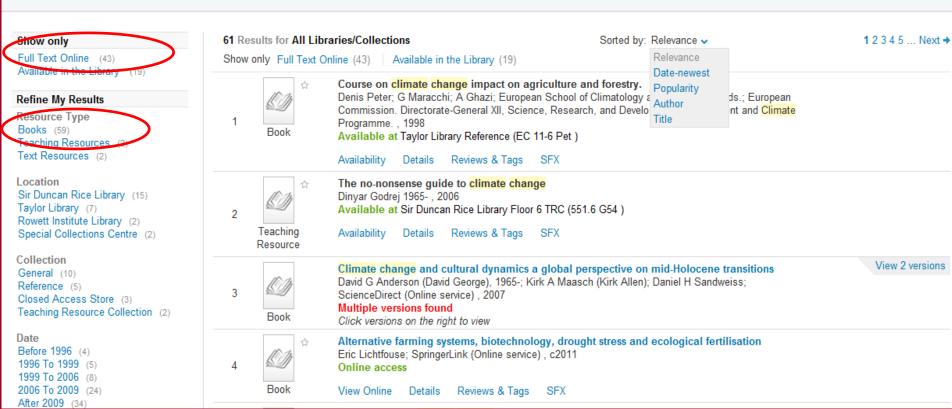
HELP!



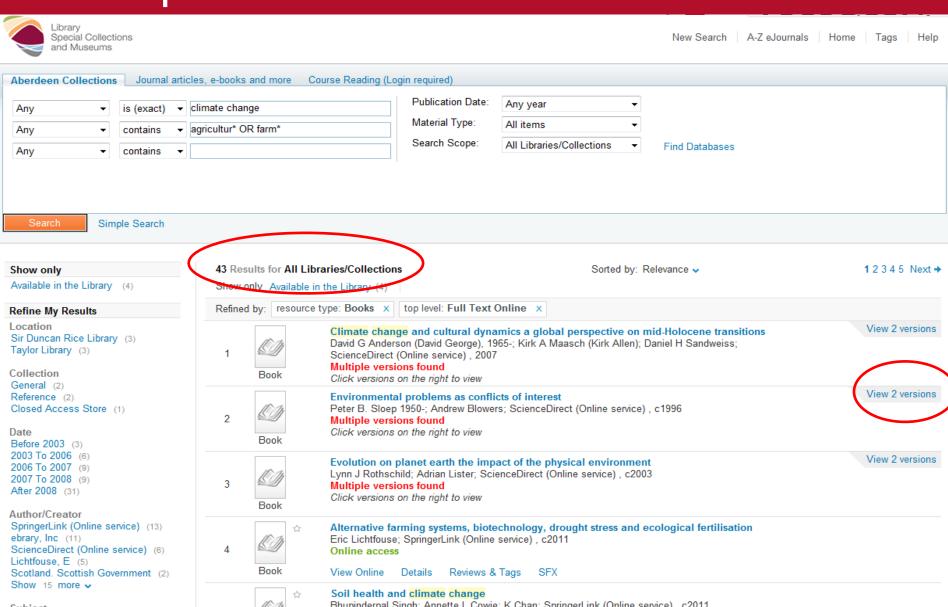


### Resource Type: Books Show only: Full Text Online = e-books only

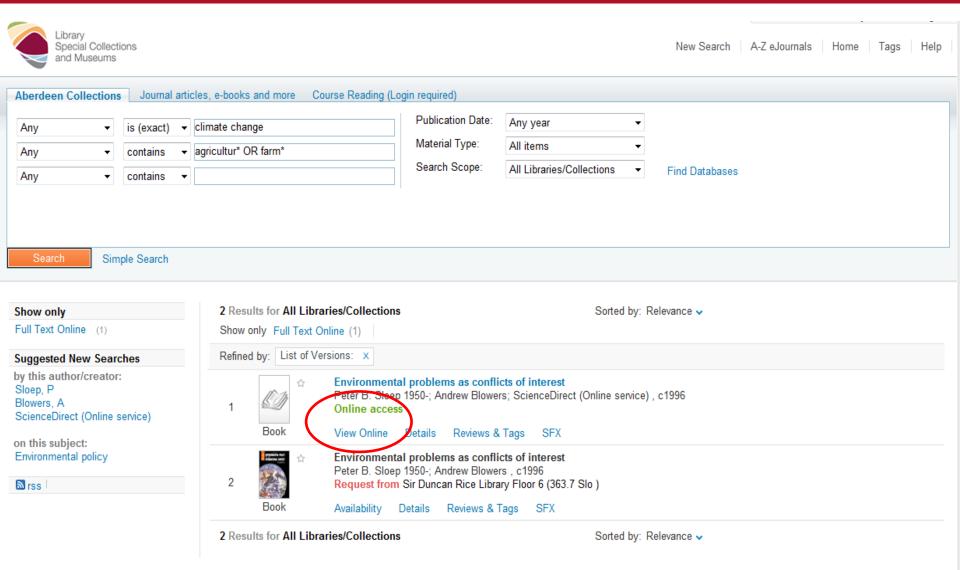




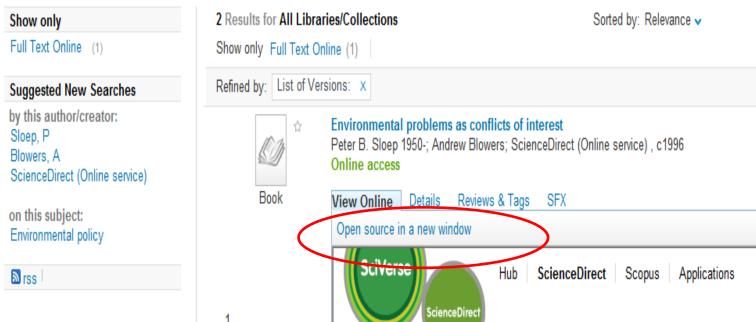
## There may be several versions of the same title – open the 'View ...versions' link



### To link to the e-book in full text... click on the View Online link in the item record

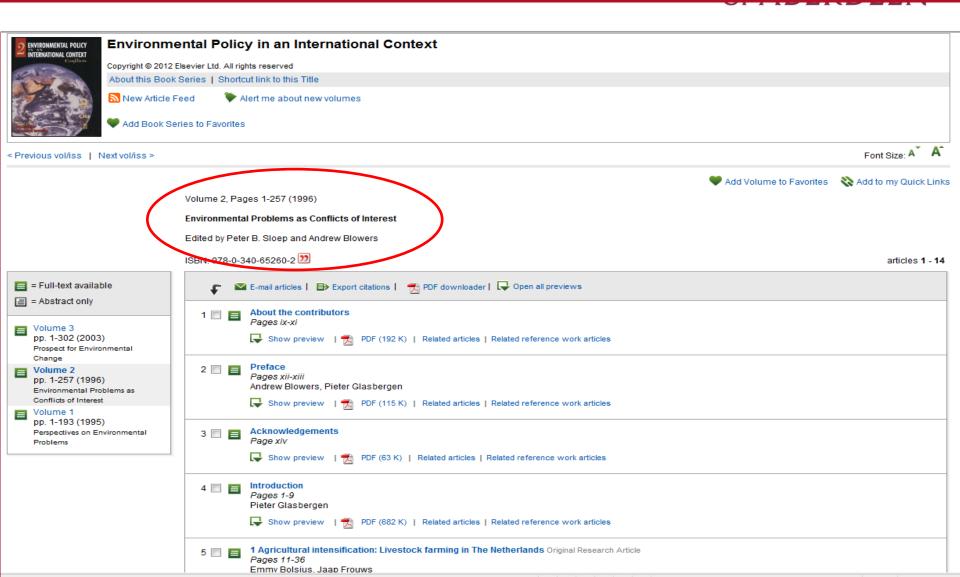


## Click on Open source in a new window Login using university computer name and password

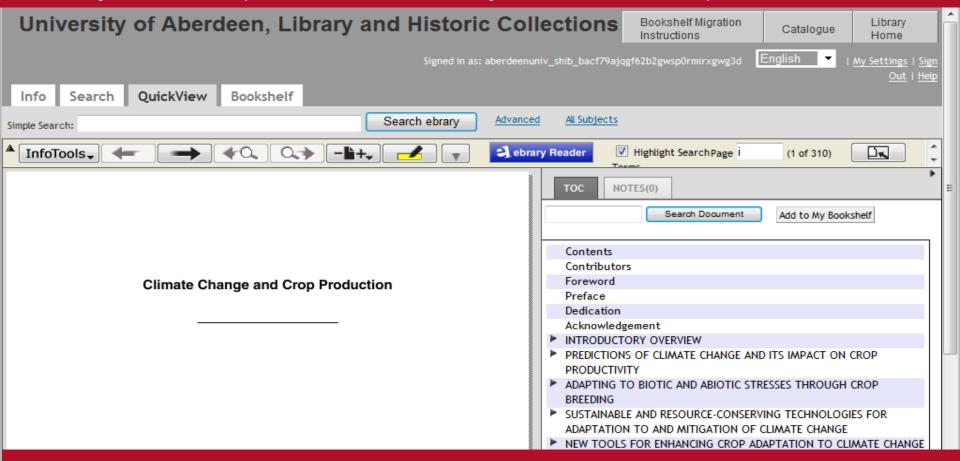


Register Library, 8 Publications | Search | My settings | My alerts Help All fields Author Journal/Book title -- This Journal/Book--Search Page Volume Issue S ENVIRONMENTAL POLICY Environmental Policy in an International Context

## This e-book opens with full text access in the **ScienceDirect** collection... make sure your personal computer is set up to link to e-books



Others may open in full text in the **ebrary** collection... make sure your personal computer is set up to link to ebrary books (instructions in your handout)



#### ebrary e-books

- read online using QuickView
- register for Library Workshop on e-books

#### Journal articles



I need to read a journal article on my course reading list...
Can I use Primo to look for this? Yes...





### **Example**



#### I want to find this article...

Silva, V.D.P.R. et al. 2010. Impact of global warming on cowpea bean cultivation in northeastern Brazil. *Agricultural Water Management* 97 (11): 1760-1768





## Looking for journal articles

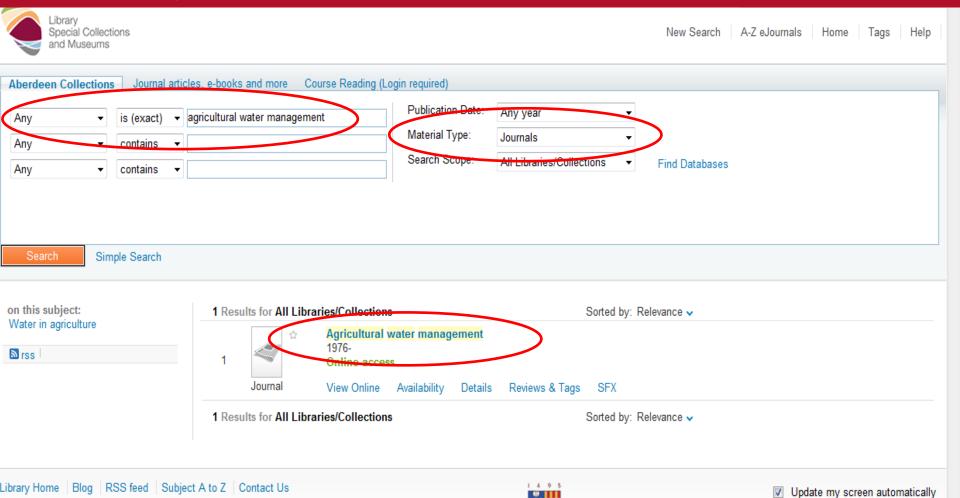


- Search for the journal title in Primo for this example: Agricultural Water Management
- Use the SFX button to link out to the journal provider and search for the article from there
- Alternatively, use Primo's A-Z eJournals search to look for the journal title



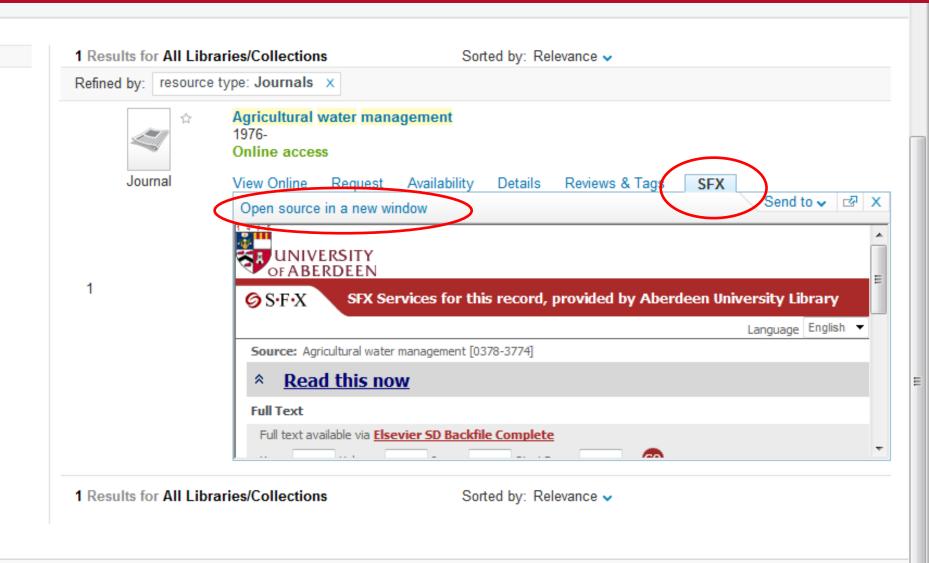
# Use the Advanced Search Search for journal title as a phrase – is (exact) Material Type: Journals

University of Aberdeen Powered by ExLibris Primo Copyright © 2009



#### Click on the SFX tab

### Click on Open source in a new window to open SFX window to find out which years are available in full text

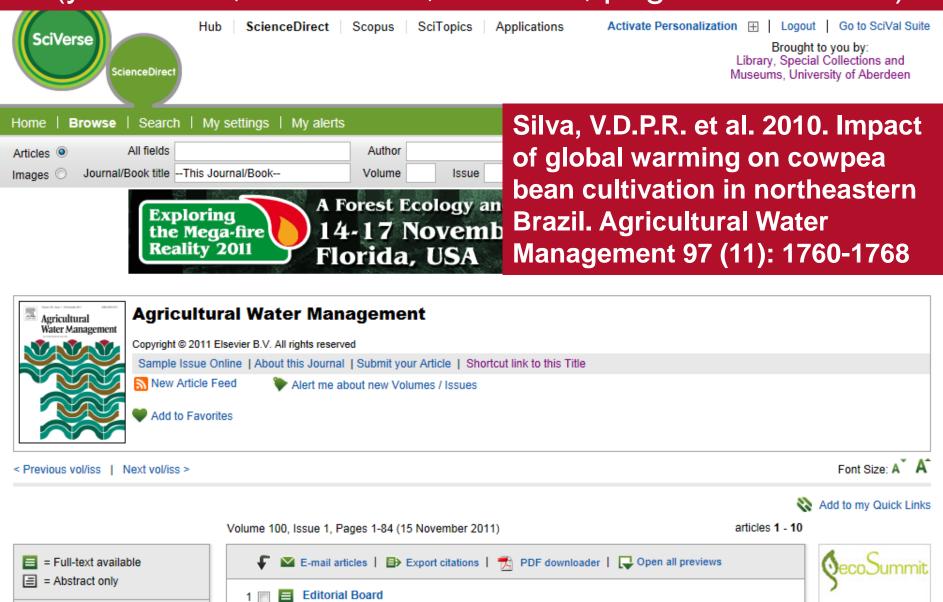


### SFX window tells you...

Available from 1997 volume: 32 issue: 1



### On the journal's website – browse to find the article (year 2010; volume 97; issue 11; pages 1760-1768)



Show preview 1 Street PDF (41 K) | Related articles | Related reference work articles

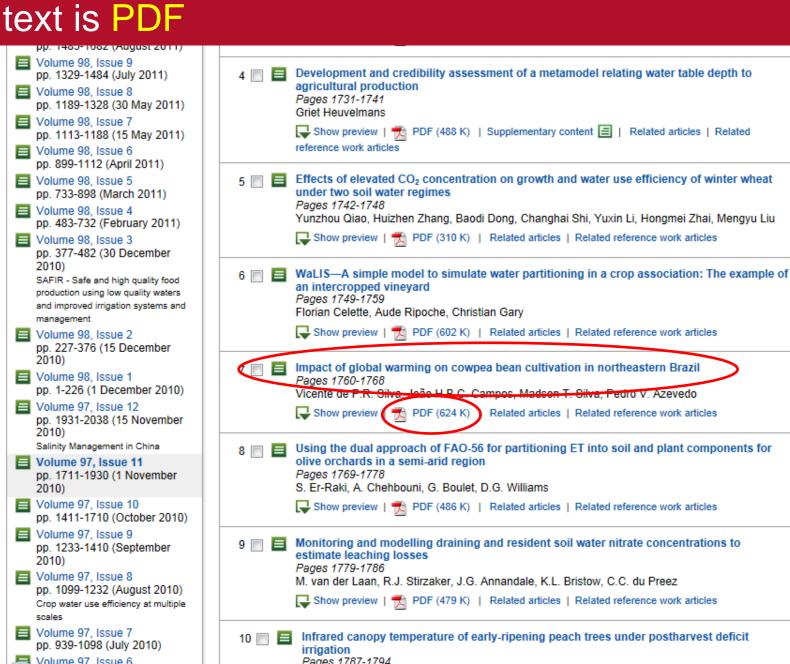
4<sup>™</sup> INTERNATIONAL

**ECOSLIMMIT** 

Page CO2

Articles in Press

### TIP: the best format to read and print the article in full



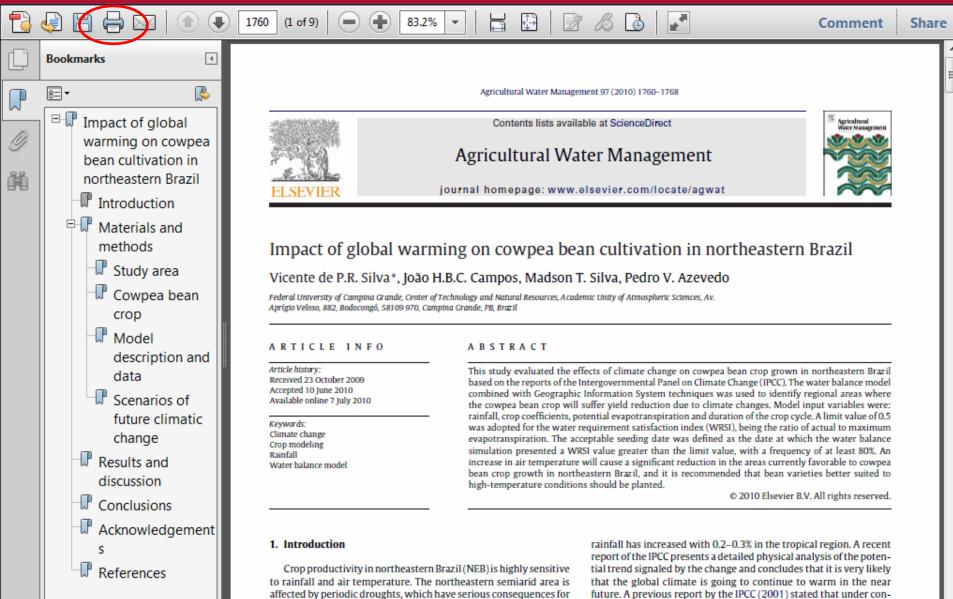
Pages 1787-1794



30 September -5 October, 2012

> Columbus, Ohio, USA

### TIP: print or save the full text article from the Adobe Acrobat Reader toolbar (not from your browser toolbar)



a large proportion of the rural population that is dependent on rain-

fed cereal production for subsistence. The high climatic variability

ditions of climate change, increases in both the mean and extremes

of temperature are expected for many parts of the globe. The

## Go back to the SFX window to check if we have the journal in paper format...



SFX Services for this record, provided by Aberdeen University Library

Source: Agricultural water management [0378-3774]								
* Read this now								
Full Text								
Full text available via Elsevier SD Backfile Complete								
Year: Volume: Issue: Start Page: GO								
Available from 1976 until 1994								
Full text available via NESLI2 Elsevier ScienceDirect Freedom Collection								
Year: Volume: Issue: Start Page: GO								
Available from 1995 volume: 27 issue: 1								
* Get this later								
Get this from a library								
Search in Aberdeen University Library catalogue GO								
Table of contents								
Table of contents from <u>SwetsWise</u>								
Year: Volume: Issue: GO								
Available from 1997 volume: 32 issue:1								

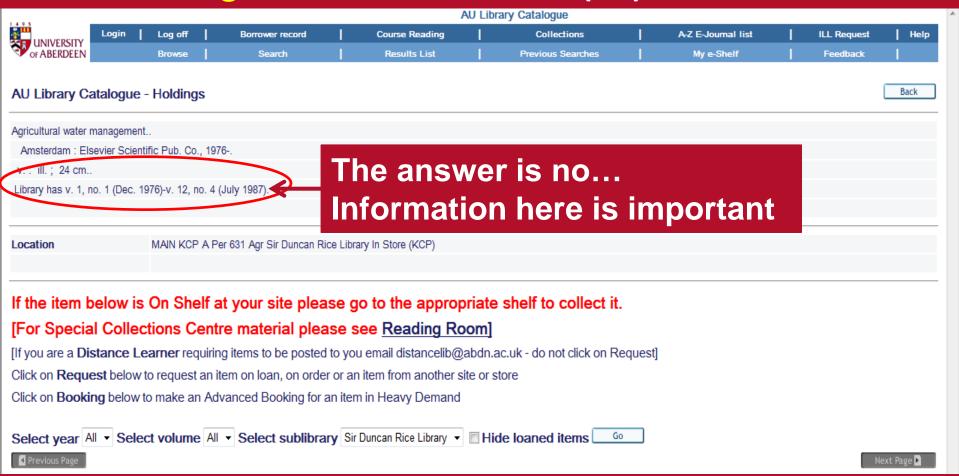
### Items in paper format have a location in the Copies owned/out column

Click on the location to find out which years we hold

						AU LII	rary Catalogue					
UNIVERSITY OF ABERDEEN	Login	Log off	ff	Borrower record	Course F	Reading	Collections Previous Searches		A-Z E-Journal list	ILL Reques	st   Help	
OF ABERDEEN		Brows	e	Search	Result	s List			My e-Shelf	Feedback	k	
		S	electe	d records: View Sele	cted   Save/Mai	I   Create Subse	et   Add to My e-Shel					
		W	hole s	set: Select	All Deselect	Rank	Refine		Filter			
Docorde 1 1	2 of 2 (m	avimum	dienl	ay and sort is 2500	rocordo)					✓ Previous Page	Next Page	
Records 1 - 2	2 01 2 (111	Iaximum	uispie	ay and soft is 2500	records)		Jump to Text	]	Jump to #			
#	<u>Author</u>				<u>Title</u>			Year	Format	Copies owned/out		
1 🔳				Agricultural wat	er management [ele	ectronic resource].		1976-	SE Serial			
2 🔲				Agricultural wat	er management.			1976-	SE Serial Sir Dunca	n Rice Library( 4/ 0)		
										■ Previous Page	Next Page 🕨	
You can revis	se your s	search:										
ISSN = "0378-3774"												
Select Base:												
Full Catalogue		<b>-</b>	Go	]								
						© 2009 Ex Lil	oris					

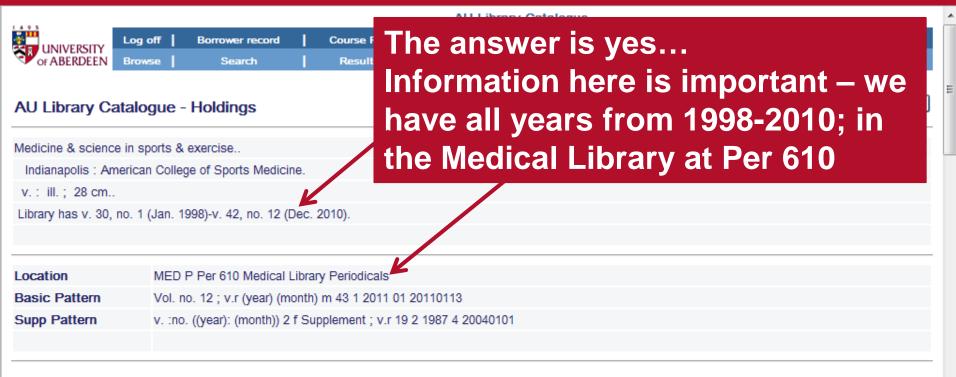


### Does the library have Agricultural Water Management for 2010 in paper format?



Silva, V.D.P.R. et al. 2010. Impact of global warming on cowpea bean cultivation in northeastern Brazil. *Agricultural Water Management* 97 (11): 1760-1768

### Does the library have Medicine & Science in Sports & Exercise for 2005 in paper format?



#### If the item below is On Shelf at your site please go to the appropriate shelf to collect it.

[If you are a **Distance Learner** requiring items to be posted to you email distancelib@abdn.ac.uk - do not click on Request]
Click on **Request** below to request an item on loan, on order or an item from another site or store
Click on **Booking** below to make an Advanced Booking for an item in Heavy Demand

Kalmar, J.M. 2005. The influence of caffeine on voluntary muscle activation. *Medicine & Science in Sports & Exercise* 37 (12): 2113-2119

# My Account



I borrowed some books to read for my assignment but I can't remember when they are due back...
How can I find out?



TIP: find out by going into My Account (your library account). You can also see messages from the library here and much more besides...



# Login to Primo to access My Account



SHALLCROSS, ELAINE & Shelf My Account New Search A-Z eJournals Help

Aberdeen Collections

Journal articles, e-books and more

Course Reading (Login required)

All Libraries/Collections



Advanced Search

Subscribe to Library News feeds

#### What is Primo?

Primo enables you to search across all our resources at once. You can find books, electronic resources from our databases, museum objects and material from our special collections and archives.

## Library, Special Collections **Museum Collections** and Museums Sites Anatomy Museum

Find

Coni

Spe

Mus

Sir Duncan Rice Library

Taylor Law Library

Medical Library

Reid Library

Special Collections

King's Museum

#### Ask a Librarian

Our Ask a Librarian service operates term-time, Mon-Fri from 9am to 5pm

#### **Library News and Events**

- > Help the Library get the e-books you need
- News
- Events

#### **Library Services**

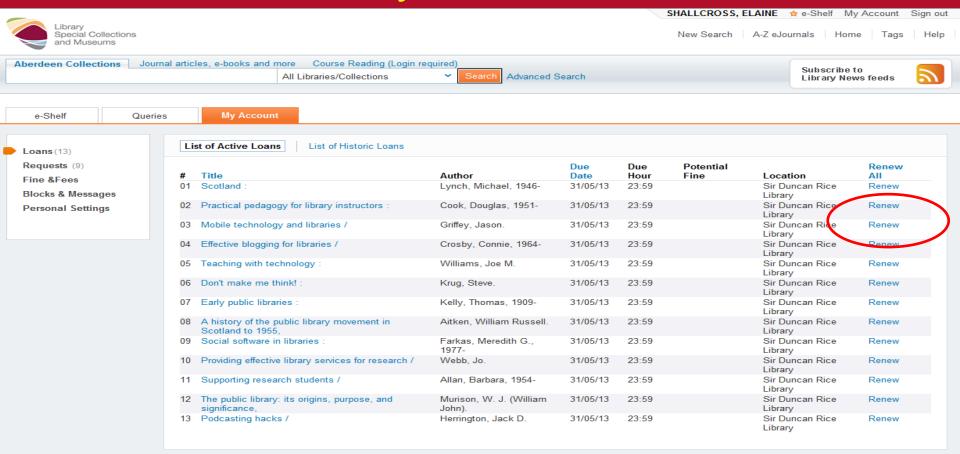
- > Opening Hours
- > Who can use the Library
- > Help and Support
- > Inter Library Loans
- Information for students
- Information for staff

#### From My Account you can:

- Check out what you have on loan
- Renew loans
- Check for messages from the Library
- Check out your previous loans



# My Account



## To renew a 3-day loan click on Renew

If another person has put a hold on the item, the date will not change. If there is no hold, the book will be issued for a further 3 days. Make a note of the due date.

# amazon Book Search



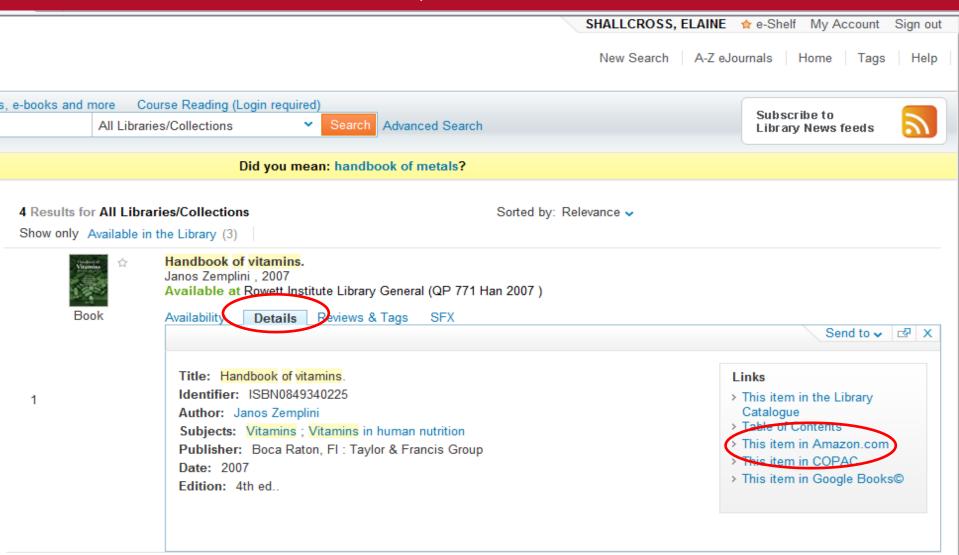
I've found a book that I'm interested in reading but can I see the table of contents or read a review before I make a journey into the Library to borrow it?

TIP: link from Primo to Amazon.com



## Results

To access a link to Amazon.com (where supplied) click on the Details tab; click on the Amazon.com link



## Table of Contents

Click on the image of the book cover to view the book's Table of Contents



#### Reviews

## Scroll down the page to read Editorial Reviews

#### **Editorial Reviews**

#### Review

Wide acclaim for the first edition...

- -Food Technology
- ...An excellent overview of our understanding of the chemistry and metabolism of all of the known vitamins. Each is discussed in depth and detail by knowledgeable scientists. ...An excellent reference for the personal collection and for libraries. It provides an extraordinary amount of information about all of the vitamins.
- Journal of Pharmaceutical Sciences
- ...the best currently available reference text on vitamins.
- Journal of the American College of Nutrition
- ...an in-depth resource for the practicing nutritionist....provides excellent in-depth state-of-the-art reviews....All serious students of clinical nutrition...should have a copy of the Handbook of Vitamins.
- IM (Internal Medicine for the Specialist)

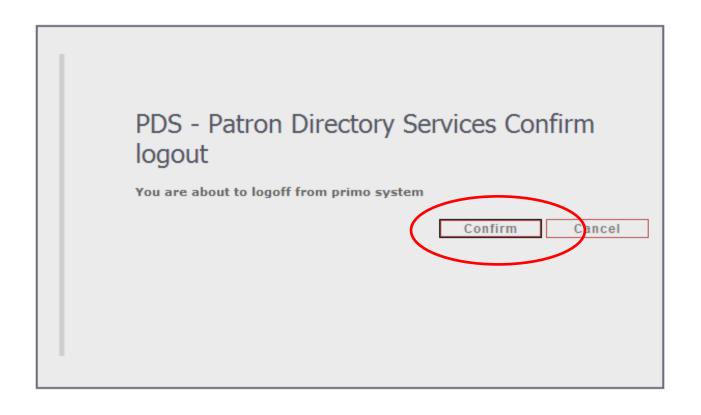
Continuing praise for the second edition...

- -Journal of Applied Nutrition
- ...clearly one of the most authoritative scientific texts on vitamins, combing chemical, compositional, nutritional and metabolic data. ...Dr. Machlin is to be congratulated on this excellent volume....
- -Food Chemistry
- ...an excellent reference.
- -The Indian Journal of Nutritional Dietetics
- ...an excellent resource book for vitamin chemistry and an asset to any nutrition library.
- -Australian Journal of Nutrition and Dietetics
- ...a state-of-the-art review....highly recommended source of information in this field
- -International Food Ingredients
- ...authoritative and comprehensive....an appropriate addition to any health science or hospital library.
- E-Streams

Witamin A

icon>

# Remember to Sign out of Primo when you have finished



# **Help and Advice**



- Library web pages
  - Library homepage > Search Our Collections > Search using Primo
- Library Guide: QG PRI001 Primo a Quick Guide
- Information Consultants
- IT Service Desk (IT access problems)
  - Tel. 01224-273636 (also Out of Hours number)
  - E-mail: servicedesk@abdn.ac.uk



## What's next?



- Any questions?
- Worksheet
- Try things out for yourself
- Book on further courses
- Ask for help that's what we're here for
- Presentation available at http://aberdeenunilibskills.pbworks.com/ (see Section B)









## **Slides**



1,4,5,8,9,11,13,15,20,27,38,45

