

Welcome to this half day library workshop within the Researcher Development programme for research postgraduates. Today we hope to give you a taster of the skills you need to use a wide variety of tools and resources when searching for reliable information in your research topic.

You will meet attendees from diverse disciplines - we hope that you find the experience enjoyable!

Our programme for the half day is outlined below. Timings will be flexible to fit with the needs of the group but we will finish, as scheduled, by 1pm. There will be one break at an appropriate point.

1. General introduction	Susan
2. Successful searching: planning, using Primo, electronic books	Elaine
Practical workshop 1	
3. Storing your references – a short introduction to RefWorks	Elaine
Practical workshop 2 - time to register your RefWorks account	
4. Successful searching: using databases	Susan
Practical workshop 3	
5. Successful searching: using the Web	Janet
Practical workshop 4	
6. Your responsibilities: plagiarism, copyright, technical issues	Susan
7. Managing your results: RefWorks – a taster of what it can do	Susan
Practical workshop 5 (pulling things together)	
8. Close and evaluation forms	Janet & Susan

### General information

There could be 20+ attendees at the session.

#### Practical Workshop 1

Successful searching: planning, using Primo, electronic books

1. The planning section of this is the foundation work for everything else that you do in the later workshops. You will think about keywords and other information that can be used to find relevant references in your research area.
2. We use book based resources to find books that may provide you with useful or background reading on your research topic. Apply the correct search rules for each of the resources that you use.
  - Use your keywords in Primo to find books on your topic.
  - Use your keywords in the ebrary electronic books collection to find books on your topic.

## Practical Workshop 2

### Set up a RefWorks account

This will set up an online store in RefWorks for the references you find in the database searching element of practical workshop 2. RefWorks can generate in-text citations and create a bibliography at the end of your thesis or research paper – in a referencing style of your choice! A very useful piece of software for most subjects except Law.

## Practical Workshop 3

### Successful searching: using databases

Go beyond books to find journal articles and research papers on your topic. Using your keywords from Workshop 1 you will select appropriate database(s) to search for relevant information. Remember to apply the correct search rules for each of the resource that you use. Carry out any of the following activities.

- Use Primo to identify databases in your subject area. Conduct your search within Primo across a number of cross searchable databases or connect out to the “native interface” (home website) of each database and carry out your search from there.
- Use the Scopus worksheet to guide you through use of this database.

## Practical Workshop 4

### Successful searching: using the Web

Go beyond books and databases to check on the web for support material on your research topic.

- Use the worksheet and handout to select the resources you want to use. Apply your keywords and use advanced search features to identify relevant material.

## Practical Workshop 5

### Pulling things together

Opportunity to review what has been covered today and spend more time on those sections that you are particularly interested in pursuing.

- Go back and look at activities that you did not have time to complete, or those that you want to spend more time on now.
- Book on any further courses that you think would be useful to you.
- Complete the course evaluation form.

### Today's trainers may include:

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