

1 4 9 5



UNIVERSITY
OF ABERDEEN

Find it Fast! Part 1 Essential Skills for Assignments and dissertations 2

Elaine Shallcross, Susan McCourt
and Janet MacKay
2011/12



Library
Special Collections
and Museums

www.abdn.ac.uk/library

Aims and Objectives



Aims

- An overview of the methods and resources available for finding information for your assignments and dissertations
- Includes:
 - Planning a literature search
 - Applying your search to a number of resources: Primo, electronic books, databases, web
- Managing your references

Objectives

- To find and manage high quality information for your assignments and dissertations



Steps to Finding Information Fast



PART 1

- Step 1: plan your search
- Step 2: Source information
- Step 3: Search the Primo
- Step 4: Use Primo to identify relevant databases
- Step 5: Manage your references

PART 2

- Step 6: Look beyond Primo = databases/web search engines
- Step 7: Manage your results with RefWorks
- Step 8: Be aware of copyright and plagiarism



Step 6: Look beyond Primo

Search databases...



Main places to look...



- **e-resources portal:** Primo
 - **e-book collections:** ebrary, ScienceDirect, SpringerLink, Early English Books Online (EEBO), Eighteenth Century Collections Online (ECCO)
 - **Database(s):** Web of Science in this workshop
 - **Web search tools**
- * Look up the search rules for the databases you plan to search

Why use databases?

- Primo – what we hold
- Database – what has been published
 - Essential for access to material published in journals/periodicals
 - Contain academic and scholarly material
 - Results of refereed research from institutions worldwide
 - Content is authoritative
 - Referring to published research literature demonstrates that you are on top of your subject



Important databases



- **Scopus** and **Web of Science/Knowledge** – biggest and broadest databases available
- **Medline** – largest medical database (also available as PubMed)
- **ABI Inform** and **EconLit** – specialist business, management and economics databases
- **ATLA** – biggest religion database
- **LION** – database covering english literature
- **LexisLibrary** and **Westlaw** – core databases in law
- **JSTOR** – extremely useful for older material in most subject areas
- **Primo** – tool to find electronic databases relevant to your subject interest (sign up for a workshop)



Searching databases



SciVerse Scopus

- Large database covering science, technology, medicine and social science (not so good on arts and humanities)
 - Over 45 million records, some back to mid-1820s
 - Mainly research papers (journal articles, conference papers) published by academics
- Easy to use
 - Simple search rules
 - Links to full text and Library catalogue
 - Produces simple formatted bibliographies and direct export to RefWorks
 - Lots of help available
- Shibboleth/UK Federation off campus and IP access





Document search

- Author search
- Affiliation search
- Advanced search

Search for: "oil spill" in Article Title, Abstract, Keywords

E.g., "heart attack" AND stress

AND sea* or ocean* or marine in Article Title, Abstract, Keywords

[Reset form](#) [Add search field](#)

Limit to:

Date Range (inclusive)

Published All years to Present

Added to Scopus in the last 7 days

Document Type

All

Subject Areas

- Life Sciences (> 4,300 titles)
- Health Sciences (> 6,800 titles. 100% Medline coverage)
- Physical Sciences (> 7,200 titles)
- Social Sciences & Humanities (> 5,300 titles)

Download mobile apps



About Scopus:

- What is Scopus?
- Content coverage
- What do users think?
- Scopus tutorials
- Join an Upcoming Scopus Live Training
- SJR & SNIP metrics

Resource Library:

- Brochures
- User guides
- Fact sheets

Search history

[Hide](#)

Search	Results	Actions
--------	---------	---------

You have not performed any searches in this session.

Note: This Search history will contain the latest 50 searches you perform in this session.

Scopus incorporates SFX linking service that:

- Provides Full Text links to journals we have paid for
- Connects to the library catalogue to search for print journals

Quick Search Search

Scopus: 1,535

Your query: (TITLE-ABS-KEY("oil spill") AND TITLE-ABS-KEY(sea* OR ocean* OR marine)) AND SUBJAREA(mult OR agri OR bioc OR immu OR neur OR phar)

Document results: 1,535 | [Show all abstracts](#) Go to page: of 77 | [Next >](#)

Search within results

Refine results

Year

- 2012 (1) >
- 2011 (76) >
- 2010 (123) >
- 2009 (81) >
- 2008 (80) >

[View more](#) | [View fewer](#)

Author Name

- Boehm, P.D. (21) >
- Page, D.S. (17) >
- Neff, J.M. (16) >
- Lee, K. (15) >
- Law, R.J. (14) >

[View more](#) | [View fewer](#)

Subject Area

- Agricultural and Biological Sciences (1,127) >
- Environmental Science (1,053) >
- Earth and Planetary Sciences (796) >
- Pharmacology, Toxicology and Pharmaceutics (177) >

With selected: All Page

[Download PDF](#) | [Export](#) | [Print](#) | [Email](#) | [Create bibliography](#) | [Add to My List](#) | [View citation overview](#) | [View citations](#) | [View references](#)

	Document title	Author(s)	Date	Source title	Citations
<input type="checkbox"/> 1	Response of different benthic indices to diverse human pressures	Dauvin, J.C., Alizier, S., Rolet, C., Bakalem, A., Bellan, G., Gesteira, J.L.G., Grimes, S., (...), Del-Pilar-Ruso, Y.	2012	<i>Ecological Indicators</i> 12 (1), pp. 143-153	0
Full Text SFX Show abstract Related documents					
<input type="checkbox"/> 2	Seabird feathers as monitors of the levels and persistence of heavy metal pollution after the Prestige oil spill	Moreno, R., Jover, L., Diez, C., Sanpera, C.	2011	<i>Environmental Pollution</i> 159 (10), pp. 2454-2460	0
Full Text SFX Show abstract Related documents					
<input type="checkbox"/> 3	Sediment-associated aliphatic and aromatic hydrocarbons in coastal British Columbia, Canada: Concentrations, composition, and associated risks to protected sea otters	Harris, K.A., Yunker, M.B., Dangerfield, N., Ross, P.S.	2011	<i>Environmental Pollution</i> 159 (10), pp. 2665-2674	1
Full Text SFX Show abstract Related documents					
<input type="checkbox"/> 4	Revisiting ocean thermal energy conversion	Fujita, R., Markham, A.C., Diaz Diaz, J.E., Rosa Martinez Garcia, J., Scarborough, C., Greenfield, P., Black, P., Aguilera, S.E.	2011	<i>Marine Policy</i> 36 (2), pp. 463-465 Article in Press	0
Full Text SFX Show abstract					
<input type="checkbox"/> 5	Revealing the properties of oils from their dissolved hydrocarbon compounds in water with an integrated sensor array system	Qi, X., Crooke, E., Ross, A., Bastow, T.P., Stalvies, C.	2011	<i>Analyst</i> 136 (18), pp. 3731-3738	0
Full Text SFX Show abstract Related documents					
<input type="checkbox"/> 6	The effectiveness of double hulls in reducing vessel-accident oil spillage	Yip, T.L., Talley, W.K., Jin, D.	2011	<i>Marine Pollution Bulletin</i> Article in Press	0
SFX Show abstract					
<input type="checkbox"/>	The use of limpets as monitor of PAHs pollution in the Cantabrian coast	Bartolomé, L., Bustamante, M., ...	2011	<i>Continental Shelf Research</i>	0

Internet | Protected Mode: On

Searching databases: e-books



ebrary; ScienceDirect; SpringerLink; Early English Books Online (EEBO); Eighteenth Century Collections Online (ECCO)

ebrary (<http://site.ebrary.com/lib/aberdeenuniv/>)

- Web-based collection – over 70,000 books in full text
- From over 500 top scholarly and professional publishers
- Contains authoritative, copyrighted material – mainly books – but some maps, reports and journals
- Titles listed in Primo



Simple Search: "drug use" OR "substance abuse" Search ebrary [Hide Advanced Option](#) [All Subjects](#)

TITLE RESULTS CHAPTER RESULTS SEARCHES

Click the "Search ebrary" button when you've finished describing your search.

Search in for

... and in for

... and in for

... and in for

Focus your search using: Any of the selected subjects (e.g. Math OR Science) All of the selected subjects (e.g. Math AND Science)

- History
- Rehabilitation
- Youth
- Prevention
- Government Policy
- Substance Abuse
- Social Aspects
- Teenagers
- Cost Effectiveness
- Drug Abuse
- Women
- Juvenile Delinquency
- Drug Use
- 20th Century
- Probation

Search ebrary

Showing 1 - 20 of 547 documents

View: Sho
Sort results by: Relevance

- Different set of search rules
- Always opt for an **Advanced Search**
- Can search within the text of books



[Soul Searching : The Religious and Spiritual Lives of American Teenagers](#)

[ebrary Reader](#)

Author: [Smith, Christian](#) [Denton, Melinda Lundquist](#)

Publisher: [Oxford University Press](#)

Original Publication Date: 02/2005

Subjects: [Teenagers](#) -- [Religious life](#) -- [United States.](#) [Spiritual life.](#)

[Show Table of Contents](#) [Find Similar](#) [EndNote & Citavi](#) [RefWorks](#) [Add to My Bookshelf](#)



[Sells Like Teen Spirit : Music, Youth Culture, and Social Crisis](#) [ebrary Reader](#)

Author: [Moore, Ryan](#)

Publisher: [NYU Press](#)

Original Publication Date: 12/2009

Subjects: [Punk rock music](#) -- [Social aspects](#) -- [United States.](#) [Alternative rock music](#) -- [Social aspects](#) - [United States.](#) [Punk rock music](#) -- [History and criticism.](#) [Alternative rock music](#) -- [History and criticism.](#)

[Show Table of Contents](#) [Find Similar](#) [EndNote & Citavi](#) [RefWorks](#) [Add to My Bookshelf](#)



[Understanding Street Drugs : A Handbook of Substance Misuse for Parents, Teachers and Other Professionals \(2nd Edition\)](#) [ebrary Reader](#)

Author: [Emmett, David](#) [Nice, Graeme](#)

Publisher: [Jessica Kingsley Publishers](#)

Original Publication Date: 09/2005

Subjects: [Drug abuse](#) -- [Study and teaching](#) -- [Great Britain.](#) [Drug abuse](#) -- [Treatment](#) -- [Great Britain.](#) [Youth](#) -- [Drug use](#) -- [Prevention.](#)

[Show Table of Contents](#) [Find Similar](#) [EndNote & Citavi](#) [RefWorks](#) [Add to My Bookshelf](#)

Click on the book title to open **QuickView**
Author/Publisher/Subjects links expand your search

Click on **Search** tab to return to results
Click on **ebrary Reader** for more functions

Inf Search QuickView Bookshelf

Simple Search: Search ebrary [Advanced](#) [All Subjects](#)
InfoTools ebrary Reader Highlight Search Terms Page 2 (2 of 335)

Green magnifying glass takes you to the first occurrence of a keyword or phrase in the chapter

TOC NOTES(0)

"drug use" "subst" Search Document

Rank	Chapter
	Understanding Street Drugs
	Contents
	Chapter 1 Introduction
	Chapter 2 A Brief History of Drug Use and a Snapshot of the Current Drugs Situation in Britain
	Part I
	Part II
	Appendix 1 Formulation of a Substance Misuse Policy
	Appendix 2 Useful Organisations
	Index

and Counselling
Nick Luxmoore
ISBN 1 85302 909 2

Supporting Parents of Teenagers
A Handbook for Professionals
Edited by John Coleman and Debi Parker
ISBN 1 85302 944 0

Understanding and Supporting Children with Emotional and Behavioural Difficulties
Edited by Paul Cooper
ISBN 1 85302 665 4

Adolescence
Assessing and Promoting Resilience in Vulnerable Children
Brigid Daniel and Sally Wassell
ISBN 1 84310 019 3

Helping Adolescents and Adults to Build Self-Esteem
A Photocopiable Resource Book
Deborah Plummer
ISBN 1 84310 185 8

SciVerse (ScienceDirect)

browsing for books

The screenshot shows the SciVerse (ScienceDirect) website interface. At the top, there are navigation links for Hub, ScienceDirect, Scopus, SciTopics, and Applications. On the right, there are links for Register, Login, and Go to SciVal Suite. Below this, a navigation bar includes Home, Browse, Search, My settings, and My alerts. The main search area has a search bar with a dropdown menu set to 'All fields' and a 'Search ScienceDirect' button. A banner for BiomedExperts is visible, promoting a network of over 375,000 life-sciences researchers. Below the banner, a green bar indicates '6537 titles found'. On the left, a 'Browse' sidebar is circled in red, showing filters for 'Include' (Full-text available, Abstract only) and 'All Books' (Reference Works only). The main content area displays a table of search results for books, with columns for Journal/Book title, Subscription details, Content type, Articles in press, Article feed, Favorites, and Vol/Issue alerts. The table lists various books, including 'ABC Proteins', 'Abernathy's Surgical Secrets (Sixth Edition)', and 'Ableton Live 8 and Suite 8'. A red circle highlights the 'Browse' sidebar and the 'All Books' filter.

Home | **Browse** | Search | My settings | My alerts

Articles All fields Author
Images Journal/Book title Volume Issue Page

Advanced search [?](#) Search tips

Connect with over 375,000 life-sciences researchers. BiomedExperts Your scientific professional network

6537 titles found

Browse
[Journals/Books Alphabetically](#)
[Journals/Books by Subject](#)
[Favorite Journals/Books](#)

Include
 Full-text available
 Abstract only

Include
 Journals and Book Series
 All Books
 Reference Works only
 Display Series Volume Titles

Journal/Book title	Subscription details	Content type	Articles in press	Article feed	Favorites	Vol/Issue alerts
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z 0-9 All						
A						<input type="button" value="Apply"/>
ABC Proteins		Book			<input type="checkbox"/>	
Abernathy's Surgical Secrets (Sixth Edition)		Book			<input type="checkbox"/>	
Ableton Live 8 and Suite 8		Book			<input type="checkbox"/>	
Academia to Biotechnology		Book			<input type="checkbox"/>	
Accelerated Quality and Reliability Solutions		Book			<input type="checkbox"/>	
Accelerated Testing and Validation		Book			<input type="checkbox"/>	
Access All Areas		Book			<input type="checkbox"/>	
Accountability in Human Resource Management		Book			<input type="checkbox"/>	
Accounting and Finance for the International Hospitality Industry		Book			<input type="checkbox"/>	
Accounting and Financial Management		Book			<input type="checkbox"/>	
Accounting in a Nutshell (Third Edition)		Book			<input type="checkbox"/>	

Connect with over 375,000 life-sciences researchers. BiomedExperts Your scientific

Searching for information

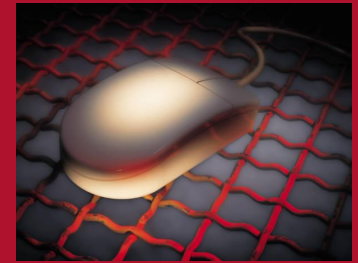
using the web...



Searching for information

Tools to find information on the Web

- Search engines
- Subject gateways
- Blogs and wikis
- Use to extract additional information
- **SHOULD NOT** be your main source of information
- Exercises in workbook, pgs.11-13



The tools you choose depend on your requirements



Step 7: Manage your results

Q.How can I best manage the references that I find?

A.Use **RefWorks** – web-based software that stores references and creates bibliographies



Make sure you note bibliographic details of each reference as you read it – difficult to find the source weeks later

RefWorks creates a bibliography

Language RefWorks Classic Update Profile Customize Contact Us RefMobile Log out

RefWorks University of Aberdeen
Welcome, Elaine&Janet&Susan

References View Search Bibliography Tools Help Search your RefWorks database Search

New Folder Create Bibliography New Reference Additional Information Quick Access My List

Create Bibliography

[List of Output Styles](#) [Request New Output Style](#) [Output Style Manager](#) [Preview Output Style](#) [Help](#)

Output Style: Harvard - British Standard

Format Paper and Bibliography

Format a Bibliography from a List of References

File Type: Word for Windows (2000 or later)

Document Formats Supported: Word, Open Office, RTF, Text, and HTML

References to Include: All References My List Psychology

Create Bibliography

Authors [Aboud, Frances E.](#)
Title Health psychology in global perspective
Source 1998, 2, 329, Sage Publications, Thousand Oaks
Folder Psychology

Clipboard Font Paragraph Styles Editing

University offers ~~now psychology~~ course for graduates. 2011. *Great Barr Observer*, pp. 5.

~~esrc capabilityandresilience~~. Available: <http://www.ucl.ac.uk/capabilityandresilience/> [7/18/2011, 2011].

ABOUD, F.E., 1998. *Health psychology in global perspective*. Thousand Oaks: Sage Publications.

ALLSOP, T., 2011. *Global response to cyber criminals long way off*. <http://www.iwr.co.uk/stm-and-legal/3011049/Global-response-to-cyber-criminals-long-way-off> edn. Twyford: Bizmedia Ltd.

BLACK, O., BOULTINGHOUSE, O., CALHOUN, J., CLOUTIER, K.B., DAVIS, M.J. and HAMMACK, G., 2011. *System for delivering medical services from a remote location*. USA: G06F19/00.

BLACKBURN, R., 1993. *The psychology of criminal conduct: theory, research, and practice*. Chichester, England ; New York: J. Wiley.

BRENTON, G., 1958. *Vision of William Blake*. London: Morse.

BRICHACEK, V., 2009. Combination of methodical approaches in psychological research. In: M. SUCHA, M. CHARVAT and V. REHAN, eds, *Qualitative Approach and Methods in Human Science*. Volume VIII edn. Olomouc: Univ Palackeho v Olomouci, pp. 37.

BRINGSJORD, S., NOEL, R. and BRINGSJORD, E., 1998. In defense of logical minds, M.A. GERNSBACHER and S.J. DERRY, eds. In: *Proceedings of the Twentieth Annual Conference of the Cognitive Science Society*, Aug 01-04 2008 1998, Lawrence Erlbaum Associates Inc. Publishers, pp. 178.

BUNUEL, L. and DALI, S., 2003. *Un chien andalou*. London: British Film Institute.

BY, 2000. Changing perceptions. *Aberdeen Press and Journal*.

CARTER, L.F., 1960. Proceedings of the sixty-eighth Annual Meeting of the American Psychological Association, Inc.: Report of the Recording Secretary. *American Psychologist*, 15(12), pp. 750-766.

CARTER, L.F., 1960. Proceedings of the sixty-eighth Annual Business Meeting of the American Psychological Association, Inc.: Report of the Recording Secretary. *American Psychologist*, 15(12), pp. 750-766.

Always check your bibliography carefully – errors may occur

Creating a RefWorks account

RefWorks

About RefWorks Administrator Other Products Contact Us Help

Login to your RefWorks Account

[Login using RefWorks Classic](#)

▼ Login using your Group Code

New to RefWorks?

[Sign up for a New Account](#)

Login to your **University of Aberdeen** RefWorks account.

Login Name

Password

[Not your Institution?](#)

[Forgot your password?](#)

Login

[Sign up for a New Account](#)

[RefWorks Terms and Conditions](#)

Welcome to RefWorks 2.0! The new interface puts all your favorite features at your fingertips, is easier and more intuitive to use—and better to look at, too!

[Want to learn how to get around RefWorks 2.0?](#)

Watch our [RefWorks 2.0 preview](#) to see what's new and learn how to quickly navigate through the basic features. Or participate in one of our free webinars! For a list of our current scheduled training sessions, please [click here](#).

[Want to keep up with the latest on RefWorks?](#)

Fan us on Facebook or follow us on Twitter. Join these RefWorks communities and you'll be the first to hear about new features, get help from our excellent support team—even be invited to participate in special events.

Connect with RefWorks now! [t](#) [f](#)

Copyright 2011, ProQuest LLC. All rights reserved. | [Contact Us](#)

- Go to www.refworks.com/refworks
- Click on **Sign up for a New Account**

Creating your records in RefWorks



- Import references you find in books/journal articles etc. into your RefWorks account for it to work
- Import references from databases
- Instructions on how to import records from our databases available at www.abdn.ac.uk/library/documents/guides/rfw/importing.pdf
- There are several different ways to bring records into your RefWorks account – depends on the database/provider



Importing records into RefWorks



In this workshop we are looking at the quickest way
Importing records: **1-step process**

A button in the database saves records directly to
RefWorks

e.g. **Scopus** at <http://www.scopus.com>

It is important that you **have only 1 Scopus window open**

For best possible results – apply the search rules for Scopus

Hub | ScienceDirect | Scopus | SciTopics | Applications

Register | Login | Go to SciVal Suite

Brought to you by
Library, Special Collections and
Museums, University of Aberdeen

Search | Sources | Analytics | My alerts | My list | My settings

Live Chat | Help

SciVerse Scopus

Document search

Author search | Affiliation search | Advanced search

Search for: sportsm* or athlet* in Article Title, Abstract, Keywords
E.g., "heart attack" AND stress

AND "jet lag" or jetlag in Article Title, Abstract, Keywords

Reset form Add search field Search

Limit to:

Date Range (inclusive)
 Published All years to Present
 Added to Scopus in the last 7 days

Document Type
All

Subject Areas

Life Sciences (> 4,300 titles) Physical Sciences (> 7,200 titles)
 Health Sciences (> 6,800 titles. 100% Medline coverage) Social Sciences & Humanities (> 5,300 titles)

Search


Search history

Hide

Search	Results	Actions
You have not performed any searches in this session.		

Note: This Search history will contain the latest 50 searches you perform in this session.

Download mobile apps



About Scopus:

- What is Scopus?
- Content coverage
- What do users think?
- Scopus tutorials
- Join an Upcoming Scopus Live Training
- SJR & SNIP metrics

Resource Library:

- Brochures
- User guides
- Fact sheets

Select the records you wish to store in RefWorks by using the tick-boxes alongside each entry. Click on **Export**

Scopus: 69 | More... | Web | Patents

Your query: (TITLE-ABS-KEY(sportsm* OR athlete*) AND TITLE-ABS-KEY("jet lag" OR jetlag)) | Edit | Save | Set alert | Set feed | View search history

Document results: 69 | Show all abstracts | Go to page: 1 of 4 | Go | Next >

All | With selected: | Page | Download PDF | **Export** | Print | Email | Create bibliography | Add to My List | View citation overview | View citations | View references | Sort by: Date (Newest)

Document title	Author(s)	Date	Source title	Citations
<input checked="" type="checkbox"/> 1 The international athlete-advances in management of jet lag disorder and anti-doping policy	Herman, D., MacKnight, J.M., Stromwall, A.E., Mistry, D.J.	2011	<i>Clinics in Sports Medicine</i> 30 (3), pp. 641-659	0
<input checked="" type="checkbox"/> 2 On-mountain coverage of competitive skiing and snowboarding events	Gammons, M., Boynton, M., Russell, J., Wilkens, K.	2011	<i>Current Sports Medicine Reports</i> 10 (3), pp. 140-146	0
<input checked="" type="checkbox"/> 3 State of the art on daily rhythms of physiology and behaviour in horses	Piccione, G., Giannetto, C.	2011	<i>Biological Rhythm Research</i> 42 (1), pp. 67-88	0
<input checked="" type="checkbox"/> 4 International travel and the elite athlete	Pipe, A.L.	2011	<i>Clinical Journal of Sport Medicine</i> 21 (1), pp. 62-66	0
<input checked="" type="checkbox"/> 5 Environmental factors affecting elite young athletes	Williams, C.	2010	<i>Medicine and Sport Science</i> 56, pp. 150-170	1
<input type="checkbox"/> 6 Jet lag, circadian rhythm sleep disturbances, and depression: The role of melatonin and its analogs	Srinivasan, V., Singh, J., Pandi-Perumal, S.R., Brown, G.M., Spence, D.W., Cardinali, D.P.	2010	<i>Advances in Therapy</i> 27 (11), pp. 796-813	8
<input checked="" type="checkbox"/> 7 Jet lag and environmental conditions that may influence exercise performance during the 2010 FIFA World Cup in South Africa	Schwellnus, M.P., Derman, E.W.	2010	<i>South African Family Practice</i> 52 (3), pp. 198-205	0
<input type="checkbox"/> 8 How can travelling athletes deal with jet-lag?	Reilly, T.	2009	<i>Kinesiology</i> 41 (2), pp. 128-135	0



Quick Search

Output: Export, Print, E-mail or Create a Bibliography

1 Select the desired output type for the 6 selected documents. [Read Privacy Policy](#)

- Export Print E-mail Bibliography

2 **Export:** Choose your preferences and click **Export**.

Export format:

Output:

Note: Output may not be complete for non-Scopus documents.

[< Back](#) |

Selected output includes:

Citation information

- Author(s)
- Document title
- Year
- Source Title
- Volume, Issue, Pages
- Citation count
- Source and Document Type

Abstract and Keywords

- Abstract
- Author Keywords

Bibliographical information

- Affiliations

About Scopus
What is Scopus
Content coverage
What do users think
Latest
Tutorials
Developers

Contact and Support
Contact and support
Live Chat

About Elsevier
About Elsevier
About SciVerse
About SciVal
Terms and Conditions
Privacy Policy



A separate RefWorks login window opens and records are pulled in automatically

The image shows a screenshot of a web browser with a RefWorks login window open. The background page is the 'Export' options page for 6 selected documents. The RefWorks login window is titled 'Login to your RefWorks Account' and features a blue header with the RefWorks logo. The main content area of the login window has a red circle around the 'Login Name' and 'Password' input fields, and another red circle around the 'Login' button. The login window also includes a 'New to RefWorks?' section with a 'Sign up for a New Account' link, and a 'Welcome to RefWorks 2.0!' message. The background page shows 'Export format: RefWorks direct export' and 'Output: Abstract format'. The bottom of the browser shows the status bar with 'Internet | Protected Mode: On' and a taskbar with a system tray.

Search | Sources | Analytics | My alerts | My list |

Quick Search Search

Output: Export, Print, E-mail or Create

1 Select the desired output type for the 6 selected documents.

Export Print E-mail Bibliograph

2 **Export:** Choose your preferences and click **Export**.

Export format: RefWorks direct export

Output: Abstract format

Note: Output may not be complete for non-Scopus

< Back | **Export**

Selected output includes:

Citation information

- Author(s)
- Document title
- Year
- Source Title
- Volume, Issue, Pages
- Citation count
- Source and Document Type

Bibliographical information

- Affiliations

Abstract a

- Abstra
- Author

Search | Sources | Analytics | My alerts | My list |

About Scopus
What is Scopus
Content coverage
What do users think
Latest
Tutorials
Developers

Contact and Support
Contact and support
Live Chat

Copyright © 2011 Elsevier B.V. All rights reserved. SciVerse® is a registe

RefWorks

About RefWorks Administrator Other Products Contact Us Help

Login to your RefWorks Account

[Login using RefWorks Classic](#)

▼ **Login using your Group Code**

New to RefWorks?

[Sign up for a New Account](#)

Login to your **University of Aberdeen** RefWorks account.

Login Name

Password

[Not your Institution?](#)

[Forgot your password.](#)

Login

[Sign up for a New Account](#)

[RefWorks Terms and Conditions](#)

Welcome to RefWorks 2.0! The new interface puts all your favorite features at your fingertips, is easier and more intuitive to use—and better to look at, too!

Want to learn how to get around RefWorks 2.0?

Watch our [RefWorks 2.0 preview](#) to see what's new and to learn how to quickly navigate through the basic features. Or participate in one of our free webinars! For a list of our current scheduled training sessions, please [click here](#).

Want to keep up with the latest on RefWorks?

Fan us on Facebook or follow us on Twitter. Join these Re new features, get help from our excellent support team—e

Connect with RefWorks now! [t](#) [f](#)

Live Chat | Help

Read Privacy Policy

Copy

Live Chat | Help

ELSEVIER

Done, but with errors on page.

Internet | Protected Mode: On

100%

Check for errors – view **Import Log**

The screenshot shows the RefWorks web interface. At the top, there are navigation links: Language, RefWorks Classic, Update Profile, Customize, Contact Us, RefMobile, and Log out. The University of Aberdeen logo and name are visible, along with a welcome message: "Welcome, Elaine&Janet&Susan".

The main interface includes a search bar and a list of folders. A dialog box titled "Import References" is open, displaying the message "Import completed - 6 references imported". Below this message, the "Import Log" link is circled in red. A "View Last Imported Folder" button is also visible at the bottom right of the dialog.

In the background, a list of folders is visible, including "Imported (6)", "n (82)", "ages (260)", "age (64)", "ascular Disease", "1 (2)", "2 (0)", "3 (0)", "4 (0)", "(60)", "nature (82)", "ESS", "d Search", "ze", "Output Style", "yle Manager", "s 2.0 Preview", "Resource Center", and "Announcements".

The bottom of the screen shows a taskbar with "Done" and "Internet | Protected Mode: On" indicators, along with a 100% zoom level.

Most cases – no error messages

Click on **View Last Imported Folder**

RefWorks University of Aberdeen
Welcome, Elaine&Janet&Susan

References View Search Bibliography Tools Help

Import References X

Import completed - 6 references imported

Import Log

Import Date 9/30/2011 10:45:54 AM

Vendor SCOPUS

Import Filter Direct Export

View Last Imported Folder

Ref ID 324 Monograph Reference 5 of 340

Authors Aboud,Frances E

Last Imported folder

is the holding folder for all new records coming in from your searches on databases

References View Search Bibliography Tools Help Search your RefWorks database Search

New Folder Create Bibliography New Reference Additional Information

References > Last Imported

References Organize & Share Folders

References to Use Selected Page All in List Sort by Authors, Primary Change View Standard View

Ref ID 362 Journal Article Reference 1 of 6

Authors [Gammons, M.](#); [Boynnton, M.](#); [Russell, J.](#); [Wilkins, K.](#)

Title On-mountain coverage of competitive skiing and snowboarding events

Source [Current Sports Medicine Reports](#), 2011, 10, 3, 140-146

Folders [Last Imported](#)

Ref ID 361 Journal Article Reference 2 of 6

Authors [Herman, D.](#); [MackKnight, J.M.](#); [Stromwall, A.E.](#); [Mistry, D.J.](#)

Title The international athlete-advances in management of jet lag disorder and anti-doping policy

Source [Clin. Sports Med.](#), 2011, 30, 3, 641-659

Folders [Last Imported](#)

- Each new set of records coming replaces the previous set of records in this folder
- The older records stay in RefWorks either in the folders you have created or unfiled

Other ways to import records



- 2-step process
 - e.g. IngentaConnect
- Use RefWorks to search the library catalogue
- Create records manually
- For import instructions for popular databases refer to the **Methods for Importing Records** sheet in your pack
- For import instructions for all AU databases see www.abdn.ac.uk/library/documents/guides/rfw/importing.pdf

Off Campus Access Technical Issues



- When **on campus** you are on a network that is recognised by our suppliers. Additional software (utilities/plugins) often already installed so that software works
BUT install the **ebrary Reader** on your own PC
- When **off campus** you will have to:
 - set web **proxy**
 - allow **pop-ups** and/or **cookies** for certain sites, e.g. ebrary, RefWorks
 - Install extra **plug-ins** e.g. ebrary Reader, RefWorks Write'N'Cite
- See relevant library guides and computing fact sheets at www.abdn.ac.uk/library/support/guides
- Check www.abdn.ac.uk/library/collections/access-eresources



Step 8: Plagiarism

Be aware of copyright and avoiding
plagiarism



The “P” Word



PLAGIARISM

Plagiarism = Fraud = Cheating



Library
Special Collections
and Museums

www.abdn.ac.uk/library



Plagiarism



UNIVERSITY
OF ABERDEEN

- Aberdeen University – **Code of practice on student discipline**
- Aberdeen University – various web pages available on the topic of plagiarism via **www.abdn.ac.uk/sls/plagiarism**
- **Indiana University** site – useful background *Plagiarism: What it is and how to recognise and avoid at* **www.indiana.edu/~wts/pamphlets/plagiarism.shtml**



Library
Special Collections
and Museums

www.abdn.ac.uk/library

Avoiding plagiarism: techniques



- Note-taking
 - In lectures/seminars
 - When reading
- Using recommended style to
 - Cite in the text of your paper/thesis
 - Present a detailed list of references/citations at end (bibliography)

Final product – your own words and style with acknowledgements to previous work



Copyright



- All copying you do must comply with copyright law
- Most printed and electronic documents are protected by copyright legislation
- See Library Guide **QG GEN008 Copyright, Photocopying and Scanning – Your Responsibilities**
- **Electronic media are subject to the same laws of copyright as paper media**
- It is illegal to make an electronic copy (e.g. by scanning, downloading, copying from disc etc.) without authorisation; please read the guidelines on e-Copyright



How can I find out more?



- Sign up for **Find it Fast! workshops** via www.abdn.ac.uk/library/learning-and-teaching/for-students/information-skills-toolkit
- Subject support – make an appointment to see the **Information Consultant** for your subject
- **Information Skills wiki** at <http://aberdeenunilibskills.pbworks.com/>



How can I find out more? contd...



- **Library guides; podcast tours; vodcast demos** via www.abdn.ac.uk/library/support
- **Ask a Librarian** – instant messaging service on the library home page at www.abdn.ac.uk/library
- **Library web pages** at www.abdn.ac.uk/library
- **Access problems – IT Service Desk**
Tel. 01224 273636; email servicedesk@abdn.ac.uk



Find it Fast workshops



If you haven't already done this... sign up for Essential Skills Part 1

- Sign up for Part 1 to find out how to:
 - Plan a search
 - Use Primo
 - Find e-books in Primo
 - Use Primo to find databases
 - Register an account with RefWorks





Now...



- Do Section 1 – Plan your search (pg.1 in workbook)
- Concentrate on tools/resources of interest to you (see workbook)
- Try things out for yourself
- Book on further courses
- Ask for help – that's what we're here for
- Presentation available at <http://aberdeenuilibskills.pbworks.com/> (see Section B)

